



Grievance Redressal Cell 2018-19

MINUTES OF THE MEETING

GENERAL INFORMATION			
MEETING DATE AND TIME	26/11/2018	01.30 to 02.00 pm	
MEMBERS PRESENT	Name	Designation	Signature
	Dr. Kavyashree R	Chairperson	
	Dr. Shivaji Bole	Member Secretary	
	Dr. P Prakash	Member	
	Mr. Mohan	Member	
	Dr. Ritika Chauhan	Member	
	Ms. Vinita Tapaskar	Member	

AGENDA

To discuss about the online exam fee payment and locker facility during exams.

DISCUSSION

The following matter was discussed:

- Inevitability of providing locker facility to students during exam time and the facility to make online fees payment for first year UG and PG students.
- Measures on implementing the procedures for making online payment as listed by university. Training session will be given to students to facilitate the online fee payment.
- Measures to provide Locker facility for students.

DECISION TAKEN

Aiding students by providing locker facility to students during university exam time and provide training session to first year undergraduate and postgraduate students.

Member Secretary(GRC)

Chairperson(GRC) & Principal

Principal
The Oxford College of Science
17th 'B' Main, Sector-IV, HSR Layout
Bangalore-560 102.



Grievance Redressal Cell 2018-19

MINUTES OF THE MEETING

GENERAL INFORMATION			
MEETING DATE AND TIME	5/2/2018	02.30 to 03.00 pm	
MEMBERS PRESENT	Name	Designation	Signature
	Dr. Kavyashree R	Chairperson	
	Dr. Shivaji Bole	Member Secretary	
	Dr. P Prakash	Member	
	Dr. Ritika Chauhan	Member	
	Ms. Vinita Tapaskar	Member	
	Mr. Mohan	Member	

AGENDA

To discuss about the installation of LCD projector in classrooms

DISCUSSION

The following matter was discussed:

- The demand of students and teachers regarding the installation of LCD projector in classrooms.
- The necessity of the same was understood by the Grievance redressal cell and the proposal will be put forward to the management for implementation.
- The students need to be educated on the constrains of not installing LCD projector in all rooms as some of them indulge in mutilating them.
- However, the committee decided to install at least one LCD projector per floor. Procuring mobile projectors were also decided.
 - Proposal of converting some classrooms to smart classroom were also discussed.

DECISION TAKEN

Installation of LCD projectors in few classrooms and transition of normal classroom to smart classroom to meet up the need of changing technology.

Member Secretary(GRC)

Chairperson(GRC) & Principal
Dr. R. KAVYASHREE
Principal
The Oxford College of Science
17th 'B' Main, Sector-IV, HSR Layout
Bangalore-560 102.